

ANNUAL TRAINING PLAN (ATP) 2023-24

Training Courses			
S#	Title	Date	Coordinator
1	Office Management : Rules & Procedures	10-13 Jul 2023	Mubasshir Zaman, Deputy Director (Trg)
2	Project Proposal Writing	17-21 Jul 2023	Mr. Muhammad Ahsan Jamil, Research Officer
3	Public Health - Issues & Options	31 Jul-4 Aug 2023	Mr. Bilal Raza, Assistant Director
4	Environmental Concerns- Policies & Practicies/Issues	7-11 Aug 2023	Ms. Maira Razzaq, Assistant Director
5	Innovation in Library Management	21-25 Aug 2023	Ms. Kiran Butt, Sr. Librarian
6	Local Governance: A Key to Development	4-8 Sep 2023	Mr. Bilal Raza, Assistant Director
7	Monitoring and Evaluation of Development Projects	11-15 Sep 2023	Mubasshir Zaman, Deputy Director (Trg)
8	Poverty Alleviation: Challenges & Solutions	18-22 Sep 2023	Mr. Muhammad Ahsan Jamil, Research Officer
9	Water Resource Management –Issues and Way Forward	16-20 Oct 2023	Mr. Bilal Raza, Assistant Director
10	Alternate Energy Resources – Potential & Prospects	23-27 Oct 2023	Ms. Maira Razzaq, Assistant Director
11	Small and Medium Enterprises for Employment Generation	30 Oct- 3 Nov 2023	Ms. Kiran Butt, Sr. Librarian
12	Planning and Management of Development Projects	13-17 Nov 2023	Ms. Maira Razzaq, Assistant Director
13	Emerging Trends in Smart Agriculture Practices	20-24 Nov 2023	Mubasshir Zaman, Deputy Director (Trg)
14	Social Safety Net Policies- New Imperatives	11-15 Dec 2023	Mr. Muhammad Ahsan Jamil, Research Officer
15	Food Security – Issues and Mitigation Strategies	18-22 Dec 2023	Ms. Maira Razzaq, Assistant Director
16	Socio-economic Development & SDGs’ Status	1-5 Jan 2024	Ms. Maira Razzaq, Assistant Director
17	Artificial Intelligence in Libraries	8-12 Jan 2024	Ms. Kiran Butt, Sr. Librarian

Training Courses (Cont’d.)			
S#	Title	Date	Coordinator
18	Gender Mainstreaming for Socio-economic Development	15-19 Jan 2024	Mr. Bilal Raza, Assistant Director
19	Livestock Management for Poverty Alleviation	22-26 Jan 2024	Mubasshir Zaman, Deputy Director (Trg)
20	Solid Waste Management- From Waste to Wealth	29 Jan – 2 Feb 2024	Ms. Maira Razzaq, Assistant Director
21	Disaster Management- Issues & Strategies	12-16 Feb 2024	Ms. Maira Razzaq Assistant Director
22	Policy Research Methodologies	15-19 April 2024	Mr. Bilal Raza, Assistant Director
23	Modern Library Services in Digital Environment	06-10 May, 2024	Ms. Kiran Butt, Sr. Librarian
24	Integrated Natural Resource Management	13-17 May 2024	Mr. Hanifullah, Research Officer
25	Climate Change – Implications and Adaptation	20-24 May, 2024	Mr. Bilal Raza, Assistant Director
One-Day National Seminars in Collaboration with African-Asian Rural Development Organization (AARDO)			
S#	Title	Date	Coordinator
1	Nation Building & Social Harmony	17 Aug 2023	Mubasshir Zaman, Deputy Director (Trg)
2	Climate Change: Issues, Mitigation and Adaptation	23 May, 2024	Mubasshir Zaman, Deputy Director (Trg)
3	Food Security : Challenges & Options	03 Jun, 2024	Mubasshir Zaman, Deputy Director (Trg)
International Training Programmes in Collaboration with African-Asian Rural Development Organization (AARDO)			
S#	Title	Date	Coordinator
1	Disaster Management and Climate Change Adaptation	4-10 Oct, 2023	Mubasshir Zaman, Deputy Director (Trg)
2	Irrigation Systems and Water Management	27 Feb - 07 Mar, 2024	Mr. Bilal Raza, Assistant Director

Training Workshops			
S#	Title	Date	Coordinator
1	Human Rights: Challenges & Solutions	17-21 Jul 2023	Ms. Kiran Butt, Sr. Librarian
2	Eco-Tourism for Sustainable Development	15-17 Aug 2023	Mr. Bilal Raza, Assistant Director
3	Management of Safe Drinking Water and Sanitation	28-30 Aug 2023	Ms. Maira Razzaq, Assistant Director
4	Human Development for Socio-Economic Progress	6-8 Nov,2023	Mr. Muhammad Ahsan Jamil, Research Officer
5	Professional Ethics for Efficiency and Management	12-16 Feb 2024	Ms. Kiran Butt, Sr. Librarian
6	Digital Marketing & Entrepreneurship	22-24 Apr 2024	Ms. Maira Razzaq, Assistant Director
7	Report Writing Skills for Development Projects	22-24 Apr 2024	Mr. Hanifullah, Research Officer
8	Leadership and Management Skills for Professionals	13-17 May 2024	Mr. Muhammad Ahsan Jamil, Research Officer
9	Communication & Presentation Skills for Professionals	20-22 May 2024	Ms. Maira Razzaq, Assistant Director
10	E-Governance for Service Delivery	27-29 May, 2024	Mr. Muhammad Ahsan Jamil, Research Officer

Note:

The Schedule of Training Programmes is subject to change. Therefore, please confirm from concerned programme coordinators before sending nominations.

For any further information, please feel free to contact:

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(As of 20-03-2024)

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Note: The organizations and departments interested to nominate their functionaries in any of the specific training programme may send their official nominations addressed to Director General, AHKNCRD via post, fax or e-mail.

About AHKNCRD

Akhtar Hameed Khan National Centre for Rural Development (AHKNCRD) was established as a Federal Training and Research Institution in the year 1979. It is functioning as an Executive Department of the Establishment Division, Government of Pakistan. In recognition of invaluable services rendered by late Dr. Akhtar Hameed Khan for the cause of community development and empowerment of the poor and marginalized people in Pakistan, Government of Pakistan renamed NCRD as Akhtar Hameed Khan National Center for Rural Development (AHKNCRD) in the year 2000. The activities of Centre focus on four major types of programmes:

- Training courses;
- Conferences, Seminars and Workshops;
- Learning and Research;
- Liaison with International Organizations.

Akhtar Hameed Khan National Centre for Rural Development (AHKNCRD), an Executive Department of Establishment Division, is responsible for promoting the cause of rural development in Pakistan through its programmes of training and research. Training is imparted, inter alia to officials of the Local Government and Rural Development Departments, elected representatives, functionaries of Nation Building Department (NBD's) in order to improve their professional skills. The Centre also liaises with various international agencies like African-Asian Rural Development Organization (AARDO), Centre on Integrated Rural Development for Asia and the Pacific (CIRDAP), and other such organizations engaged in rural uplift endeavors.

The Centre is situated on Park Road, Chak Shahzad, Islamabad. The Campus is spread over an area of 12 acres of land comprising administrative block, auditorium, conference room, classrooms, library, hostel, residential colony, nursery area and orchards.

The Annual Training Plan 2023-24 highlights the details of training programmes planned to be organized during the current financial year.

No training fee is charged from the training participants; however, the departments/organizations of the nominees bear the costs of TA & DA etc., if applicable. Hostel accommodation for participants is available on double occupancy basis on approved rates and first-come-first-served basis, Mess facility is also available on self-finance basis in the hostel.

The Centre also extends logistical, secretarial and faculty support to other national and international organizations for seminars, workshops and training courses.



Government of Pakistan
Establishment Division
Akhtar Hameed Khan
National Centre for Rural Development
(AHKNCRD)

Annual Training
Plan (ATP)
2023-24



